



REMNANT CHRISTIAN
SCHOOLS
HANDBOOK

This Handbook is designed to promote a healthy and safe school environment that encourages the academic, social, and emotional development of all students. Remnant Christian Schools will maintain a safe environment free of harassment, intimidation, bullying, and violence, in accordance with school policies.

STATEMENT OF FAITH

The position of Remnant Christian Schools on all issues will draw from the Holy Bible as the final authority. Board members, faculty, and staff must joyfully submit to our Statement of Faith. While we do not require Remnant Christian Schools families to hold to these beliefs themselves, all families are required to acknowledge that all of our instruction will be consistent with and rooted in these beliefs and students and families must be respectful of the beliefs of Remnant Christian Schools staff and other students.

Tenets of Christian Theology

- We believe the Bible to be the verbally inspired and only infallible Word of God, inerrant in the autographs (II Tim. 3:16, II Peter 1:20-21).
- We believe God is one being Who eternally exists as three persons, Father, Son, and Holy Spirit. All of the persons are equal in power and glory (Matt. 28:19, II Cor. 13:14).
- We believe Jesus Christ is fully God and man (John 1:1, 14), born of a virgin (Matt. 1:18), and sinless in His life (Heb. 4:15). He died on a cross as a substitution for sinful mankind (Heb. 9:15). He rose bodily from the grave (John 20:1-9, 24-31, Acts 2:24) and now reigns with the Father (Acts 2:33, Heb. 10:12).
- He will return visibly and personally to the earth both in salvation and judgment (Acts 1:11, Heb. 9:28, Matt. 24:35).
- We believe all humans are sinful by nature (Rom. 3:23, 5:12) and can only be forgiven by repentance and statement of trust in Jesus as Savior (John 3:16), brought about by the regenerating work of the Holy Spirit (Titus 3:5-7).
- We believe in the continuing ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Rom. 8:1- 17).

Family

- We believe that the family is the basic governmental, social, and spiritual unit created by God. In it each child learns self-government, social relationships, and develops a relationship with the Creator and Savior (Eph. 6:1-3; Col. 3:18-20).
- We understand marriage to mean one man and one woman. (Rom. 1:18-32, Gen. 1:26-31, Gen. 2:18, 24); (Prov. 1:8-9, Eph. 6:4).

Parental Rights and Responsibility in Education

- We believe the ultimate responsibility for a child's education is given by God and belongs to parents (Deut. 4:9; 6:1-25; 4:1-4). Authority for such training can be delegated to others as each family is led.

Nature of Education

- We believe every discipline of knowledge, whether it be subjects such as mathematics, science, or history will have as its final reference point a theistic or humanistic view of reality (Col. 1:15-20 and 2:8-15), and there is no neutral academic discipline. (Prov. 2:1-8; 3:1-2; 6:20-23; Matt. 28:18-20).

EXPECTATIONS AND CONSEQUENCES

All pupils are bound by the policies and regulations of the Board, the administrative regulations of Remnant Christian Schools, and Oklahoma law.

Student Rights

- Students shall have the right to participate in a school that is physically safe from internal and external threats.
- Students shall have the right to learn in an environment free of harassment, intimidation, and bullying from peers or adults.
- Students shall have the right to be respected by their teachers and their peers.
- Students shall have the right to expand their experiences and opportunities through a challenging program of academic activities.
- Students shall have the right to express their opinions in a responsible manner and to take part in their education as appropriate for their age and maturity.
- Students shall have the right to know the rules and expectations for their behavior.

Student Responsibilities

- Students shall be responsible for respecting school property, partnering church property, and the property of others, ensuring that safe conditions continue in the school.
- Students shall be responsible for their behavior and shall refrain from harassing, intimidating, or bullying others.
- Students shall be responsible for demonstrating respect for themselves through their personal hygiene, dress, and behavior.
- Students shall be responsible for demonstrating respect for others through their use of appropriate language, avoiding profanity; racial and ethnic slurs; or any otherwise denigration of others through other verbal and nonverbal language or communication.
- Students shall be responsible for working to their potential in and outside of the classroom.
- Students shall be responsible to accept the challenges of their classroom work and give their best efforts to complete assignments in a timely and meaningful manner.
- Students shall have the responsibility to speak up for themselves and be their own advocate in the classroom.
- Students shall have the responsibility to offer their opinions and participate in their education.
- Students shall be respectful of adults in authority.
- Students shall show God's love in their relationships including assisting others who need help, showing kindness, extending friendship, excluding no one, and not allowing bullying to occur.

ATTENDANCE

Students are expected to be in class on designated days at designated times for their registered learning days. Students attending Full Time will be required to attend appropriate hours at school to meet educational standards and complete curriculum. Attendance will be kept for school and parent records.

Should students be absent due to illness or planned vacation, students' tuition is still required to keep their place in class. Teachers should be notified ahead of time of any planned absences.

Excessive excused or unexcused tardies may result in the student's dismissal from school.

RELATIONSHIPS

The leadership team recognizes youth and their need to socialize and have meaningful relationships with friends of the opposite gender. We support friendly interaction during class time and free time, but we discourage boyfriend/girlfriend relationships during school. We discourage openly talking about a person and their external appearance, clothing, or physique.

CELL PHONE USE

Cell phone use will not be allowed during school hours, prior to school or after school while on school property.

Students are further prohibited from possessing, sending, forwarding, posting, accessing, or displaying electronic messages that are abusive, obscene, hurtful, threatening, harassing, or damaging to another's reputation. This includes all available means such as cell phones, texting, email, social media sites, and photo apps. This applies to conduct both inside and outside of class days and activities. Inappropriate activity may result in expulsion.

DRESS CODE

Clothing depicting alcohol, tobacco, drugs, political statements, or other objectionable material is prohibited.

Students may wear sandals or close-toed shoes. Close-toed shoes should always be available to wear. Should students need to switch shoes, students must be able to be put on and tie shoes independently and in a timely manner so as not to disturb the school schedule of activities and classes.

Clothing may have small or fashionable holes in them. Any major holes, rips, or tears exposing stomachs, undergarments, or going against length requirements, are not permitted.

Shorts, skirts, skorts, and other bottoms should be long enough to cover bottom and undergarments, and length may be up to the discretion of the administrators but should be no fewer than five inches from the inseam.

Hair should be kept neat and clean and be out of the eyes.

Baseball caps may be worn. Students may be asked to remove baseball caps should they result in distraction for student or other students, or should a search under the cap be warranted. Baseball cap policy may change at the discretion of staff as needed.

Accessories are allowed so long as they do not result in distractions of other students. Accessories that make excessive noise are not permitted as they may result in distraction of other students. Any accessory is to be kept on the student at all times or in backpacks. Accessory policy may change at the discretion of staff as needed.

Pants, shorts, and bottoms should be worn around the waist. No undergarments should be showing. Sleeveless shirts must have a width of at least one inch on the straps.

Shirts should be high enough to cover chest and prevent undergarments or chest from showing when bent over, and long enough to cover stomachs and backs when sitting, standing or doing daily movements. Crop top shirts are not permitted.

Any questionable clothing or clothing breaking the dress code will result in students being asked to change clothing or be sent home for the day.

Extra clothing may be kept in students bag in a plastic bag in case of emergency. Clothing will not remain at school.

Be prepared for weather including coats, hats, mittens, raincoats, rainboots, sweatshirts or items to layer in. We desire to create an environment where both genders can come and feel comfortable with their brothers and sisters in Christ, free from the pressures of the world to act, look, or dress a certain way.

FIGHTING

There is zero-tolerance for physical fighting, spitting, or excessive roughhousing. Students may be asked to leave school for the day or be expelled upon administration discretion of any given fighting situation.

Students are permitted to play games such as tag, capture the flag, or other physical education games or team bonding that may result in touching other students. Wrestling, shoving, kicking, hitting, or any physical touch outside of an approved game, will result in students' discipline or dismissal for the day.

SEARCH AND SEIZURE

School administrators are responsible for providing a safe and orderly school environment that is conducive to learning. To provide this environment, administrators are required to address disruptive or unsafe behavior that is a violation of the law and or school policy. At times, this may require the searching of students and their belongings.

Items considered property of the school can be searched without letting the student or the parent know in advance. School staff can also give permission to the police to look in lockers or desks that belong to the school. School Staff have the right to question students without first contacting parents should reasonable cause for questioning be needed. The following policy for public schools will be held for Remnant Christian Schools. According to 2014 Oklahoma Statutes Title 70. Schools S70-24-102. Pupils-Searches. The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable.

The extent of any search conducted pursuant to this section shall be reasonably related to the objective of the search and not excessively intrusive considering the age and sex of the student and the nature of the infraction. In no event shall a strip search of a student be allowed. No student's clothing, except cold weather outerwear, hoodies, or other loose fitted clothing that is not directly covering a student's skin, shall be removed prior to or during the conduct of any warrantless search.

The superintendent, principal, teacher, or security personnel searching or authorizing the search shall have authority to detain the pupil to be searched and to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property that might be in the pupil's possession including the authority to authorize any other persons they deem necessary to restrain such pupil or to preserve any dangerous weapons, controlled dangerous substances, intoxicating beverages, low-point beer, or missing or stolen property. Students found to be in possession of such an item shall be subject to the provisions of disciplinary actions found in the student Handbook.

Pupils shall not have any reasonable expectation of privacy towards school administrators or teachers in the contents of a school locker, desk, or other school property. School personnel shall have access to school lockers, desks, and other school property in order to properly supervise the welfare of pupils. School lockers, desks, and other areas of school facilities may be opened and examined by school officials at any time and no reason shall be necessary for such search. Schools shall inform pupils in the student discipline code that they have no reasonable expectation of privacy rights towards school officials in school lockers, desks, or other school property.

DRUGS AND ALCOHOL

School Administrators may give prescription medications to students per medication dosage and time needed to be taken per the prescription given by the Parent and or Guardian of the student as written on the Registration Form or written and signed as prescribed to student throughout the year and provided to the Director of school to be put on file. Prescription medication is only to be given by administrators and is required to be kept in a safe place on school premises by administrators. Students should not keep medications in their bags or personal belongings. A prescribed emergency inhaler or Epi-Pen are exceptions in which students will be allowed to have an emergency inhaler or Epi-Pen in their backpacks to be used quickly. Any sharing of emergency inhaler by student to other students will be cause for disciplinary action and potential expulsion.

Over-the-counter Tylenol, Motrin, and Allergy Medication may be administered to students in need if contact is made with the parent/guardian of the student, and the parent/guardian gives verbal/written/text/email consent to administration and dosage. Any administration to these mentioned over the counter medications should be documented and put in the student's file. Should recurring administration of these medications be needed on a regular basis, the parent/guardian should provide these for the school with notes on administering them to the student.

Any changes in medication requires a new medication form be submitted, all previous medications picked up, and new medications delivered to administration. At the end of the school year, medications are required to be picked up. Any medication left behind will be disposed of properly.

Possessing/Using/Distributing/Selling the following items on school property before, during or after school: tobacco products, alcoholic beverages, drugs, alcohol/drug paraphernalia which includes any type of electronic nicotine delivery systems (ENDS), and/or other controlled dangerous or illegal substances will result in disciplinary consequences and possible expulsion.

SUBSTITUTES

Students are expected to treat any substitute teachers with respect and obedience as with any staff member. Substitute Teachers may immediately send students to administrators or call parents should any behavior issues take place.

DUE PROCESS

Students will be afforded due process as outlined in state statutes to present witnesses to incidents or to have their perspective and point of view heard prior to implementation of consequences as outlined in the Handbook.

POSITIVE REINFORCEMENT

Students should expect positive reinforcement of their efforts and behaviors to promote positive academic and social outcomes. These may include but not be limited to stickers, classroom or school recognitions, extra privileges, Positive Behavior Contracts, Honor Rolls, National Honor Society recognition, and other academic awards fitting their age and level of maturity.

HARRASSMENT, INTIMIDATION AND BULLYING

Remnant Christian Schools prohibits all forms of harassment, intimidation, and bullying. As such, we are committed to providing a caring, friendly, and safe environment for all our students so each child may learn in a safe and relaxed atmosphere. Bullying of any kind is unacceptable. If bullying does occur, it shall be dealt with promptly and in accordance with policy and law. Anyone who knows of any bullying is expected to report this to a school official immediately. Consequences for harassment, intimidation, and bullying will be in accordance with the Handbook as judged by the school administration and the board of Remnant Christian Schools. Should expulsion from Remnant Christian Schools be necessary due to bullying, there will be no refund of tuition. The Administration reserves the right to make changes to the information contained in this publication to maintain order, safety, and discipline. All discipline consequences are at the discretion of administration.

ACTIONS AND CONSEQUENCES

The following general types of offenses or infractions of the district's standards of student conduct and responsible behavior may be subject to discipline. Disciplinary measures are taken for the purpose of correcting student behavior and deterring the continuation of inappropriate conduct. The list below contains examples of offenses; however, school officials reserve the right to sanction pupil behaviors and all policies and regulations. Disciplinary sanctions shall include but not be limited to the following infractions and consequences:

Level	Infraction	Consequence Options
1	<ul style="list-style-type: none">-Interfere with the orderly operation of the classroom and/or school-Unauthorized use of cell phone-Inappropriate lunchtime behavior-Leaving class without permission	<ul style="list-style-type: none">Level 1- Teacher Intervention- Parent Contact- Infraction note filed
2	<ul style="list-style-type: none">-Possession of medication not specified on the registration form or discussed with teacher and documented (prescription or non-prescription)-Dress code violation-Throwing objects which jeopardize the safety of people or property before, during, or after school-Committing or attempting to commit theft of school or personal property-Gossiping and/or spreading rumors about another student	<ul style="list-style-type: none">Level 2- Teacher Intervention- Parent Contact- Infraction note filed- Student pick up if behavior does not cease

	<ul style="list-style-type: none"> -Threatening to physically harm another pupil -Misuse of Technology both in school and out of school; to include, but not limited to: computers, laptops, cell phones, gaming systems, etc. -Multiple Level 1 violations may incur Level 2 consequences 	
3	<ul style="list-style-type: none"> -Speak in a way that teases, hurts or harasses others in person, online, or through electronic device -Insubordination / Open Defiance of authority -Damaging property on and around the school grounds -Academic Dishonesty (In Lieu of or in addition to an Academic Consequence for multiple offenses) -Fight or assault on another person -Vandalism -Endangering the safety of self and/or others -Cursing, Use of profane, abusive and/or pejorative language (Including gestures) in person or via social media -Trespassing on school property -Possession of the following items on school property before, during or after school: tobacco products, alcoholic beverages, drugs, alcohol/drug paraphernalia which includes any type of electronic nicotine delivery systems (ENDS), and/or other controlled dangerous or illegal substances. -Exhibit lewd or indecent exposure -Pantsing another student -Conduct physically dangerous to self or other people -Multiple Level 1 or Level 2 violations may incur Level 3 consequences 	<ul style="list-style-type: none"> *Level 3 - Teacher Intervention - Parent contact and student pick up - Infraction note filed - Maximum 3 Days OSS without tuition reimbursement
4	<ul style="list-style-type: none"> -Threaten a staff member -Harassment in person or via social media -Cursing or using abusive language (gestures) -False Fire Alarm -Possessing/Using/Distributing/Selling the following items on school property before, during or after school: weapon or dangerous object, tobacco products, alcoholic beverages, drugs, alcohol/drug paraphernalia which includes any type of electronic nicotine delivery systems (ENDS), and/or other controlled dangerous or illegal substances Multiple Level 1, Level 2 or Level 3 violations may incur Level 4 consequences. 	<ul style="list-style-type: none"> *Level 4 - Teacher Intervention - Parent contact and student pick up - Infraction Note Filed - Maximum 5 day OSS - Expulsion possible without additional warnings and without tuition reimbursement
5	<ul style="list-style-type: none"> -Strike a staff member or pupil -Use of a weapon or any dangerous object -Arson -Threat directed toward the School, Staff Member, Pupil, Volunteer, Surrounding Person -Sexual Harassment -Assault or attempting to assault Board of Education employees or Board of Education members 	<ul style="list-style-type: none"> *Level 5 - Expulsion without additional warnings and without tuition reimbursement

-Multiple Level 1, Level 2, Level 3, or Level 4 violations may incur Level 5 consequences	
---	--

Please note: if physical removal of the child is necessary to protect the students, surrounding students, staff, volunteers, or others in the vicinity, physical removal will be handled by necessary staff and adults as swiftly and safely as possible. Signature of the Remnant Christian School Handbook is your acknowledgement of this policy.

Parental notification will accompany disciplinary sanctions to foster a strong partnership between the home and school and demonstrate the significance of the effort to modify student behavior through the mutual efforts of the parent, teacher, administrator and other school personnel. Parents shall have the right to appeal disciplinary actions to the next level of administration, up to and including the Board of Education.

In the event of suspension, parents will be required to ensure their student is meeting necessary educational requirements per their curriculum online. Any missed work during school time that is missed due to a suspension, will account as incomplete.

Suspension from school will include suspension of privileges for participation in all school activities during the period of the suspension. Tuition reimbursement will not be given during suspension period.

Tuition reimbursement will not be given should dismissal/expulsion from the school be necessary.

EMERGENCY PLANS

WEATHER EMERGENCY PLAN

Should inclement weather be expected such as ice or excessive snow, schools may be closed the night before/morning of with a notice of at least 2 hours prior to the start of school.

Should severe weather happen during the day, the following action plan will take place:

- Students and staff will go to the inner hallway/shelter/restroom away from windows, sitting with their backpacks to cover their heads in case of wind or tornadic activity.
- Parents are encouraged to not attempt to pick up their child/ren during a weather event. Any parents coming to pick up their child/ren will need to sign their child/ren out of school for safety protocols.
- Parents will receive a notice if the weather emergency plan needs to take place which will happen when a city tornado alarm goes off.
- On projected severe weather days, students will have the option to complete their core coursework at home. Early dismissal or no school will be up to the discretion of the Director and Board of Directors.

FIRE/CARBON MONOXIDE EMERGENCY PLAN

Should a fire or carbon monoxide alarm go off, students will line up and be led out one of the exits by staff, and will line up along the sidewalk while the appropriate emergency response crews handle the call. Students and staff may re-enter the school once emergency response crews give permission and declare the school safe to re-enter.

TUITION, ENROLLMENT AND COMMUNICATION

TUITION PAYMENT

K - 5th Grade 8:15 am – 2:55 pm (Fridays Optional In-Person) - \$325 **Payments** - Monthly or Yearly
Multi-Child Discount - No Discount Given

Before and After School Care Programs are based on individual needs.

Financial Aid may be available based on need. Please contact us for more information.

Payment should be made on the first of the month for the current month with a 24 hr grace period. Payments may also be made at the beginning of the year for the entirety of the school year. An additional \$20 will be applied for a late payment that is made after 24 hrs, late payments beyond 24 hours will result in a temporary suspension of the student until payment and additional charges are paid in full. If payments are consistently late, the student may be dismissed from the school.

Students should be picked up on time. Any after school care should be arranged with Staff and the Director prior to students staying after school hours. Should students be picked up past pick-up time, a \$15 charge will be applied every 15 minutes beyond pick-up time.

ENROLLMENT POLICY

Enrollment Requirements:

- Enrollment shall be reserved for those who submit an application (including the acknowledgement of the Handbook, Registration Form, and Application Form), complete family interview and student testing and have received notice of acceptance to Remnant Christian Schools.
- Enrollment shall remain in effect only for families that pay tuition (in advance or on an ongoing basis).
- Enrollment shall remain in effect only for families who agree to abide by and support the nature and purpose of Remnant Christian Schools.
- Enrollment requires submission of a Medical Emergency Permission Slip as seen on Registration Form for each child.
- Application fees will be exacted per family and will be determined each year by the Leadership Team. Failure to pay these monies forfeits enrollment. If funds are available, special provision will be made for those who desire enrollment but are unable to pay. Arrangements may also be made at the discretion of the Leadership Team for trading of service for fees.
- Remnant Christian Schools will only accept private payments. No monies from EPIC or any other charter/online school will be accepted. Remnant Christian Schools tuition and fees are NON-REFUNDABLE with minimal exception.
- Renewal of enrollment is not automatic.

COMMUNICATION PLATFORM

The optional, private Remnant Christian Schools social media and any Messaging groups are primarily for social communication and to encourage community. Though these platforms do not represent the Leadership Team or the Remnant Christian Schools membership as a whole, all member guidelines (specifically regarding gossip, conflict resolution and respectful consideration of others) will be respected. Occasionally, the Leadership Team may use these outlets for reminders. Communication concerning cancellation of classes or events, changes in planned events, or teachers unable to fulfill their roles will be communicated as soon as new information is available.

ADDITIONAL POLICIES

LOST OR STOLEN ITEMS

Lost or stolen property is not at the responsibility of Remnant Christian Schools or the hosting Church.

VOLUNTEER/VISITOR

Visitors will be asked to check in and wear a name tag during their visit.

Volunteers must complete a background check at their own expense prior to volunteering in the classroom.

STUDENTS WITH DISABILITIES

Students with disabilities will be subject to the conditions of the Handbook. The current school setup does not allow for modifications of the Handbook and student participation in the program will be made in the best interest of the student as well as the safety of the school community.

HEALTH AND ILLNESS

Please be considerate of others when evaluating the health and well-being of your own children. In order to protect the health of others, please do not bring your child to Remnant Christian Schools if they have had:

- A fever, diarrhea, or vomiting in the past 24 hours
- A diagnosis of a known communicable disease, i.e. chicken pox, head lice, untreated strep throat, etc. Siblings of sick children will be permitted to attend at parents’ discretion. Please evaluate the mode of transmission of the illness and possible incubation period, trying not to put others at risk. Please cover wounds that are open, weeping, or new injuries. If your child has an active case of MRSA, please let the Leadership Team know. Follow your doctor’s instructions for treating, covering the site, and hand washing to decrease transmission.

UNIVERSAL ADOPTION

As this Handbook was developed for all students, it will be enforced at the classroom and school-wide levels by all members of the educational community. Students are expected to follow the Handbook during all school-related activities or events, which may occur, on or off school premises.

PARENT/STUDENT SIGNATURE

As the Parent/Guardian of a student, I agree to guide my child through necessary discussion, oversight, and discipline; to abide by and take responsibility for conducting themselves in accordance to the requirements for students of Remnant Christian Schools as outlined in the Handbook.

Parent Signature	Date
------------------	------

Parent Signature	Date
------------------	------

As a student enjoying the benefits of attending Remnant Christian Schools, I agree that I have read, understand, and agree to abide by and take responsibility for myself in accordance with the Handbook of Remnant Christian Schools. (Signature required of students at age and ability of individual reading and comprehension of material. Should student not be of age, parent/guardian signature above will be considered students agreement to all policies and procedures).

Signature of Student	Date
----------------------	------